

MC EDT Manual for MedBASE Users

Sending Submission Files

Open Internet Explorer

Go to the address <https://www.edt.health.gov.on.ca/>

Enter Go Secure ID (email address) and Password

Click Sign In

Ontario

Français

GO SECURE LOGIN

Providing secure online resources for individuals within the Ontario and Broader Public Sectors.

GO Secure Profile
(See your profile, change password or security questions)

GO Secure Login - Delegated Administration
(For administrators of user access and resources)

Sign In

GO Secure ID :

Password :

Sign In

Forgot your ID or password?

Don't have an account?

Register Now

[CONTACT US](#) | [ACCESSIBILITY](#) | [PRIVACY](#) | [HELP](#)

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LAST MODIFIED: 2012-11-06

Click on MC EDT Service (Upload / Download)

Ontario

Français | Logout

MINISTRY OF HEALTH AND LONG-TERM CARE

Environment : gdc

Administration and MOHLTC Services

[MC EDT Service \(Upload/Download\)](#)

[Designee Maintenance \(Add, Remove, Update\)](#) Please refer to the MC EDT Reference Manual on the Ministry of Health & Long-Term Care's website

[GO Secure Profile \(Change Password, Email, etc\)](#)

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Last Modified: 2012-12-05

Click on Upload



MEDICAL CLAIMS ELECTRONIC DATA TRANSFER

[Upload](#)

[Download](#)

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Select your Billing Number from the drop down list
Choose Claim File for 'Select File Type'
Click Browse



File Upload

Select a Billing Number *

Select file to upload: * Browse...

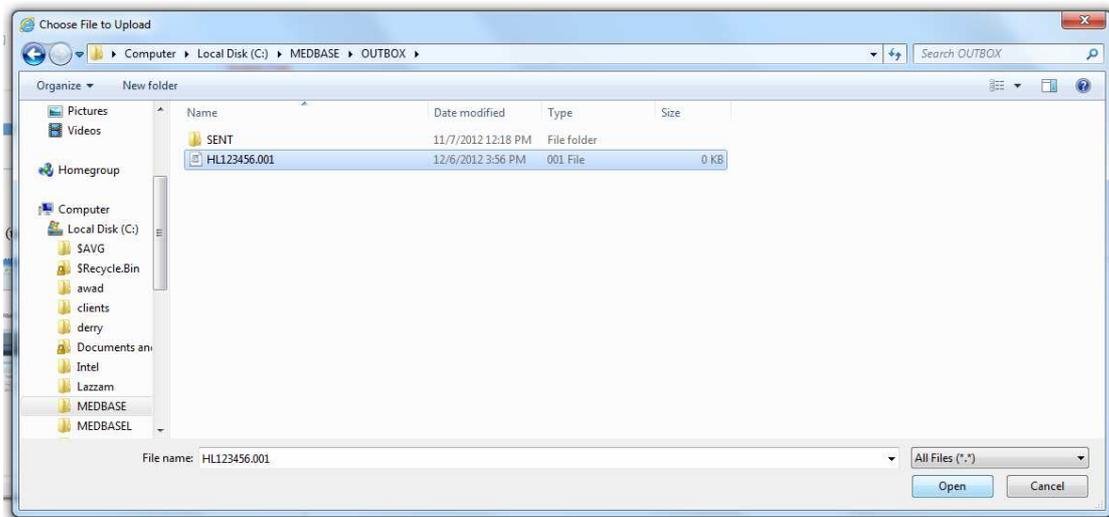
Select file type: *

* - Mandatory Fields

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Navigate to your MedBASE OUTBOX (usually C:\MEDBASE\OUTBOX)



Highlight the Submission file (starts with an 'H') and click Open



File Upload

Select a Billing Number *
 Select file to upload: * C:\MEDBASE\OUTBOX
 Select file type: * Claim File

* - Mandatory Fields



Click Upload

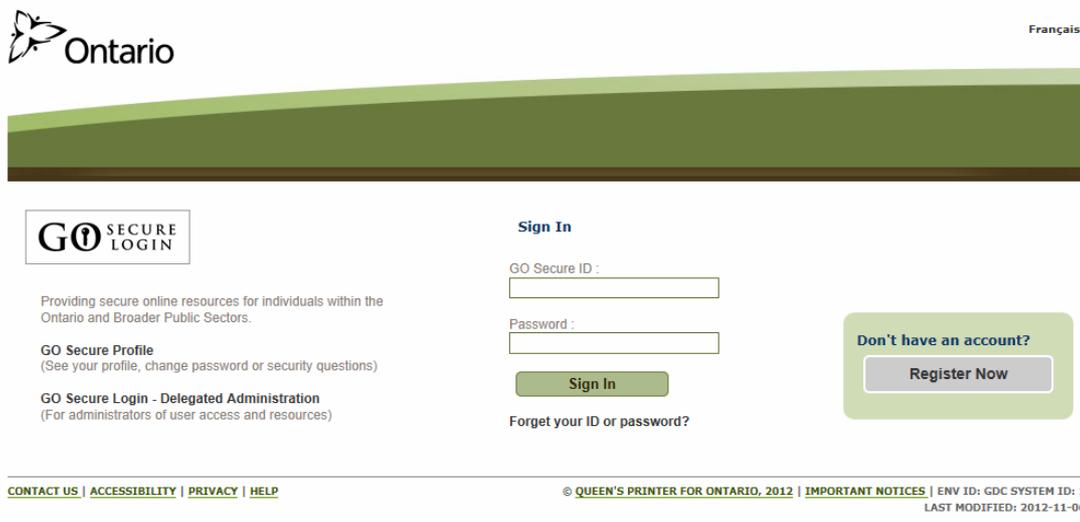
Downloading Report Files

Open Internet Explorer

Go to the address <https://www.edt.health.gov.on.ca/>

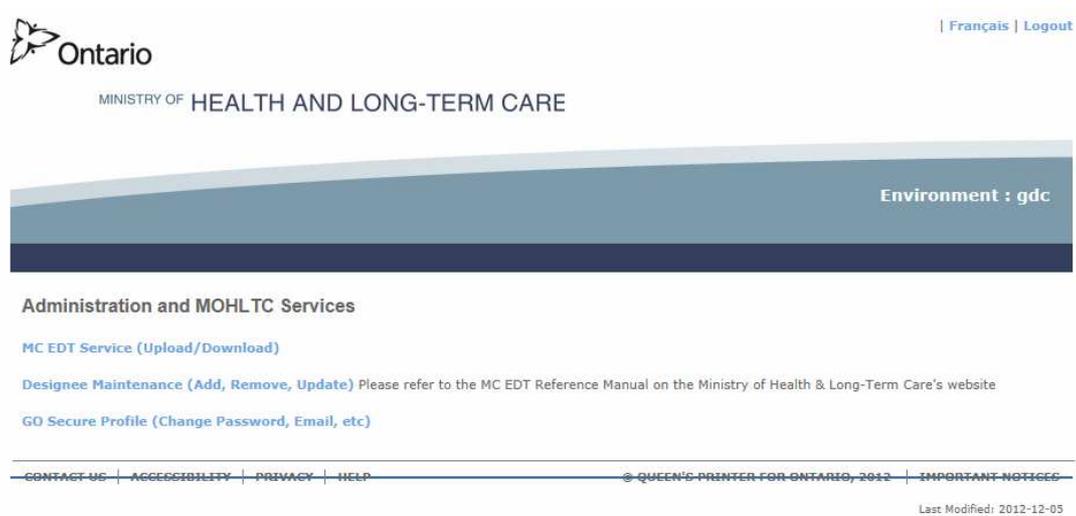
Enter Go Secure ID (email address) and Password

Click Sign In



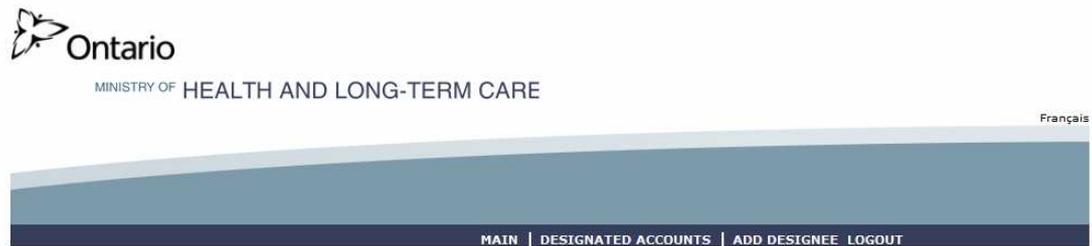
The screenshot shows the GO Secure Login page. At the top left is the Ontario logo. At the top right is the text "Français". Below the logo is a green gradient bar. The main content area is divided into three sections. On the left is the "GO SECURE LOGIN" logo and text: "Providing secure online resources for individuals within the Ontario and Broader Public Sectors.", "GO Secure Profile (See your profile, change password or security questions)", and "GO Secure Login - Delegated Administration (For administrators of user access and resources)". In the center is the "Sign In" section with "GO Secure ID:" and "Password:" labels, input fields, a "Sign In" button, and a link "Forgot your ID or password?". On the right is a "Don't have an account?" section with a "Register Now" button. At the bottom are links for "CONTACT US | ACCESSIBILITY | PRIVACY | HELP" and copyright information: "© QUEEN'S PRINTER FOR ONTARIO, 2012 | IMPORTANT NOTICES | ENV ID: GDC SYSTEM ID: 1 LAST MODIFIED: 2012-11-06".

Click on MC EDT Service (Upload / Download)



The screenshot shows the MC EDT Service page. At the top left is the Ontario logo. At the top right are links for "Français" and "Logout". Below the logo is the text "MINISTRY OF HEALTH AND LONG-TERM CARE". A blue gradient bar contains the text "Environment : gdc". The main content area is titled "Administration and MOHLTC Services" and lists: "MC EDT Service (Upload/Download)", "Designee Maintenance (Add, Remove, Update) Please refer to the MC EDT Reference Manual on the Ministry of Health & Long-Term Care's website", and "GO Secure Profile (Change Password, Email, etc)". At the bottom are links for "CONTACT US | ACCESSIBILITY | PRIVACY | HELP" and copyright information: "© QUEEN'S PRINTER FOR ONTARIO, 2012 | IMPORTANT NOTICES" and "Last Modified: 2012-12-05".

Click on Download



MEDICAL CLAIMS ELECTRONIC DATA TRANSFER

[Upload](#)

[Download](#)

[CONTACT US](#) | [PRIVACY](#) | [IMPORTANT NOTICES](#)

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Select your Billing Number from the drop down list
Choose Claim File for 'Select File Type'
Click Browse

Select your Billing Number from the dropdown list
Click Download



Report Download

Select a Billing Number *

* - Mandatory Fields

Download

Home

You must download each file one at a time.

Click on the word Download beside a file



List of Reports/Files for Billing Number

Records 1 - 2 of 2 first previous next last

File Type	Subject	File Name	Date	Status	
ER	Error Reports	ER_284370_000197229.txt	2012-11-20	Available	Download
RA	Remittance Advice	RA_214682_000127793.txt	2012-11-01	Available	Download

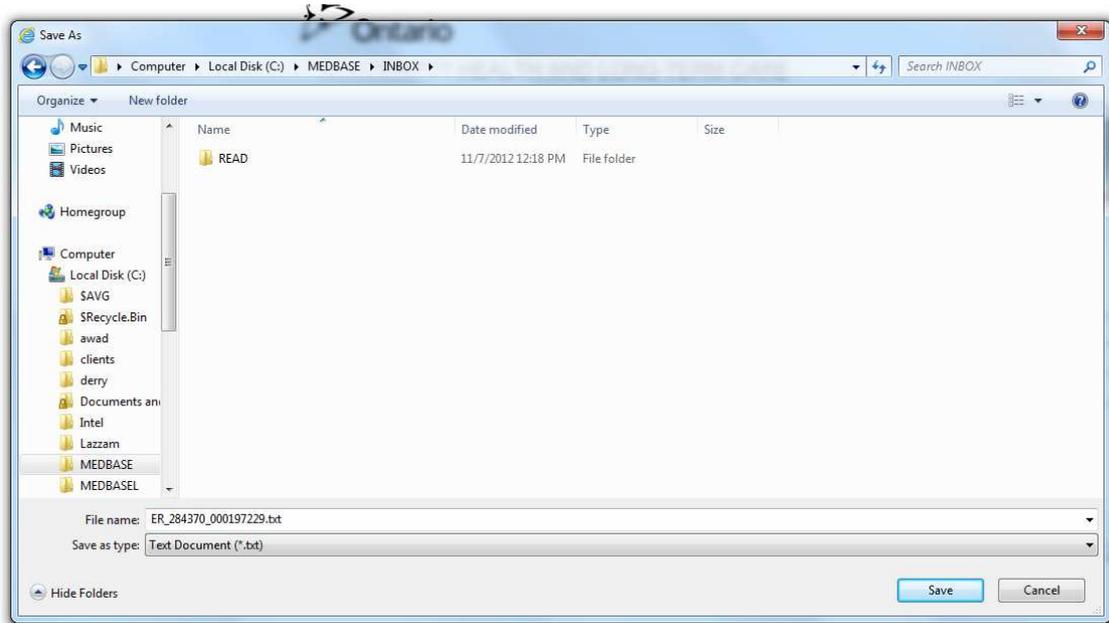
Sort by File Type

Select Another Billing Number

Home

Refresh

On the Internet Explorer Save Dropdown choose Save As
Navigate to your MedBASE Inbox (usually C:\MEDBASE\INBOX)
Click Save



Repeat the steps above for each new file listed on the download page.

You can now log out of MC EDT and return to MedBASE to process the EDT files.